

PTO Board Notes

April 25, 2025

Topics:

1. Treasurer Report- Bank Account Balance

Date Prepared: 4-25-25		
PTO Accounts	Amounts	Balance
Truist Bank Account		\$ 32,514.92
Venmo Account		\$ -
Club/Group Accounts		
CCA General Acct	\$ 6,050.00	
CCA Sports	\$ 4,382.09	
DECA	\$ 479.89	
Drama Club	\$ 3,818.23	
Cheer	\$ 189.33	
Youth and Government	\$ -	
Student Government Association	\$ 47.49	
Prom Committee	\$ 2,032.00	
Middle School	\$ 968.60	
High School	\$ 429.73	
Girls Soccer	\$ 156.27	
Girls Basketball	\$ 52.76	
Fellowship of Christian Athletes	\$ 60.00	
CCA Supplies (Nurse)	\$ 534.31	
Science Department	\$ 157.93	
Club/Group Totals	<u>\$ 19,358.63</u>	
PTO Funds Balance		\$ 13,156.29

2. Spirit Nights:

Date	Location	Club/Organization	Amount
8/20/2024	Jersey Mike's	PTO	\$ 937.83
9/10/2024	Dairy Queen	Science Department	\$ 342.70
10/8/2024	Corbett's	Fall Ball	\$ 337.14
11/19/2024	Catherine Ann's	Youth and Government	\$ 215.00
12/11/2024	Zaxbys	Prom Committee	\$ 308.25
1/14/2025	Dairy Queen	Cheer	\$ 189.33
February	Little Caesars	PTO	
3/11/2025	Sarkus Express	PTO	\$ 300.00
4/8/2025	Firehouse Subs	Girl's Soccer	\$ 256.27
5/6/2025	Teriyaki Express	PTO	

3. Fundraising Events:

Event	Date	Amount
Open House Apparel Sale (PTO)	8-6-2024	\$625.00
Scentsy Fundraiser (PTO)	8-30-2024	\$223.00
Spirit Wear Sale	Sep/Oct	\$887.34
Boo Grams (extra Smencils on sale \$1 each)	Oct	\$40.87
Fall Dance	11-15-2024	\$161.71
Winter Craft Fair	12-7-2024	\$1,108.68
Tumbler Sale (\$5 per Tumbler)	Nov/Dec	\$70.00
Smencil Sales	Dec	\$73.00

4. PTO Expenses:

Event	Date	Amount
Classroom Flags and Brackets	Aug	\$161.69
College Application Week	10-29-2024	\$125.18
Senior Room Furniture	10-29-2024	\$762.60
Teacher Appreciation Christmas (Gift Cards)	12-9-2024	\$514.90
Science Department Grant	1-12-2025	\$1,574.25
Teacher Appreciation Week (Lunch)	3-21-2025	\$209.09

5. Recent Events/Updates:

- a. No April meeting
- b. Teacher Appreciation Week: "Our teachers mean the WORLD to us"
 - i. Country Themed meals/snacks
 - ii. Gift cards were given to the teachers, 6 gift cards remaining will be used for end of school year event
- c. Last Spirit Night- May 6, looking for PTO volunteers to support
- d. Recommendation for middle school and high school finance accounts to be split by grade to allow money to follow grades

6. 2025-2026 School Year PTO Board Planning

a. Member Intent

First Name	Last Name	Volunteer Position
Brandy	Grindle	President
Tyra	Harding	Vice President
Ashley	Cox	Secretary
		Treasurer
Melanie	Coleman	Fundraising Events Co-Chair
Jenny	Albright	Fundraising Events Co-Chair
Kelly	Trasobares	Fundraising Events Co-Chair
Tiffany	Rorer	School Dance Committee
Lauren	Williams	School Dance Committee
Christa	Mashburn	Graphics Designer
Jacqueline	Firth	Webpage Designer
Jackie	Forte	Social Media Coordinator
Jackie	Forte	Spirit Night Coordinator
		PTO Volunteer Lead
Dana	Miller	Teacher Appreciation Chair
Anna	Lucas	Teacher Appreciation Co-Chair
Melanie	Lasley	Teacher Appreciation Co-Chair
Lori	Maynor	Faculty Representative
		SGA Representative

b. Position Change Recommendations-

- i. Elimination of grade representatives, for those wanting to remain active with PTO, movement to Fundraising/Events or vacant position
- ii. Creation of SGA Representative position- to work with SGA Advisor in regard to CCA PTO support

c. Proposed Meeting Schedule

- i. PTO Board Meetings- 3rd Thursday of the month at 6:30 pm. Time or date change needed?
- ii. Fall and Spring School PTO Meeting- 4th Thursday of the month at 5:30 pm

Date	Type Meeting	Location	Time
8/21/2025	PTO Board Meeting	School	6:30
8/28/2025	Fall School PTO Meeting	School / Google Meet	5:30
9/18/2025	PTO Board Meeting	Google Meet	6:30
10/16/2025	PTO Board Meeting	Google Meet	6:30
11/20/2025	PTO Board Meeting	Google Meet	6:30
12/18/2025	PTO Board Meeting	Google Meet	6:30
1/15/2026	PTO Board Meeting	Google Meet	6:30
2/19/2026	PTO Board Meeting	Google Meet	6:30
3/19/2026	PTO Board Meeting	Google Meet	6:30
4/16/2026	PTO Board Meeting	Google Meet	6:30
4/23/2026	Spring School PTO Meeting	School / Google Meet	5:30
5/7/2026	PTO Board Meeting	Dinner	6:30

7. Next PTO Meeting: PTO End of Year Get Together! – May 8, where should we meet? We could do a meal, meet for appetizers, or even head to Starbucks! Looking for ideas.